



This information is provided to help you complete the application form and guide you through the application process.

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

There are 4 steps in the citizenship application process to obtain evidence of your citizenship.

- Step 1** Eligibility – determine if you are eligible
- Step 2** Original documents – gather your original documents
- Step 3** Copy and certify your documents
- Step 4** Complete and lodge your application form

Need help?

The **citizenship website** provides more detailed information www.citizenship.gov.au

In Australia – The **Citizenship Information Line** provides recorded information and access to information officers. Telephone **131 880** Monday to Friday 8.30am – 4.30pm.

Outside Australia – The citizenship website provides the location, hours of operation and telephone numbers for offices of the Department of Immigration and Citizenship (the department) outside Australia.

Integrity of application

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays and possibly your application being refused.

Step 1 – Eligibility

You can apply for evidence of your Australian citizenship if you were:

- previously issued with an Australian citizenship certificate or extract (this includes children on a parent's citizenship certificate)
- born in Australia and acquired Australian citizenship
- adopted in Australia and acquired Australian citizenship
- born in the former Australian Territory of Papua before 16 September 1975 acquired Australian citizenship and did not subsequently lose it
- born outside Australia after 26 January 1949 and acquired Australian citizenship by descent
- born outside Australia before 26 January 1949 and acquired Australian citizenship.

Children

Applications for children under 16 years of age must be made by a legal guardian.

Step 2 – Original documents

You will need to provide the department with a range of documents to prove that you are who you say you are. These documents are called **proof of identity** documents.

You will also need to provide additional documents with your application to provide proof of your Australian citizenship. These are called **supporting documents**.

Translations and certified copies

If your documents are not in English, you will need to provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see www.naati.com.au

Copies of original documents must be attached to your application. These copies must be certified by a person with the appropriate authority. See *Proof of identity declarations – list of professions* on page 8 for people who may certify documents.

If you are outside Australia when applying, contact the Australian diplomatic mission in the country who issued the documents for advice on acceptable translators, and who can certify your original documents.

Home page **www.citizenship.gov.au**

**Citizenship
Information Line** Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Change of name

If you have changed your name since acquiring Australian citizenship you must provide official Australian evidence of all name changes. This will usually be a change of name certificate issued by an Australian Registry of Births, Deaths and Marriages (RBDM) or a marriage of divorce certificate issued by an Australian RBDM.

Overseas documents are not accepted evidence that you have changed your name since acquiring your Australian citizenship.

Historical information

For citizenship information about a third party (other than a parent applying on behalf of a child) please make a request under the *Freedom of Information Act 1982* on form 424A *Request for access to documents or information* available from the department's website **www.immi.gov.au**

For citizenship information that is more than 30 years old, please consult the National Archives of Australia www.naa.gov.au

Proof of identity

Applicants 16 years of age or over

To prove your identity you must provide the following documents.

- Three original documents that collectively show your:
 - photograph
 - signature
 - current residential address
 - date of birth, birth name and any changes of name.
- Part L – Proof of identity declaration* completed by a person with the appropriate authority.

If you do not provide these documents, your application will not be accepted and will be returned to you.

Children

If you are an applicant under 16 years of age, you must provide the following:

- Proof of identity documents that show a:
 - birth name and date of birth
 - photograph and current name.
- Part L – Proof of identity declaration* completed by a person with the appropriate authority.

The checklist below will help you identify suitable documents. If you have difficulty finding suitable documents please call the Citizenship Information Line or, if outside Australia call your nearest Australian diplomatic mission, before you complete and lodge your application.

Proof of identity checklist

Applicants 16 years of age or over

A current document with your photograph and signature

An Australian driver's licence, or	<input type="checkbox"/>
A passport, or	<input type="checkbox"/>
A United Nations High Commissioner for Refugees (UNHCR) document, or	<input type="checkbox"/>
A national identity card, or	<input type="checkbox"/>
Another document containing a signature and photograph, eg. an air crew identity document, seafarer identity document, military identity document or student card	<input type="checkbox"/>

Evidence of your current residential address

A utilities notice eg. electricity, gas or water bill, bank notice or	<input type="checkbox"/>
Rental contracts or rates notice	<input type="checkbox"/>

Evidence of your date of birth, birth name and any changes of name

A full birth certificate, and	<input type="checkbox"/>
Evidence of links between present and previous names, for example a marriage or divorce certificate, if applicable, or	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name, if applicable	<input type="checkbox"/>

Evidence of your identity in the community

One passport-sized photograph and proof of identity declaration signed by an Australian citizen with the appropriate authority	<input type="checkbox"/>
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Children

The following documents are required if the applicant is a child under 16 years of age.

A full birth certificate or family register containing parent's details	<input type="checkbox"/>
Evidence of links between birth name and current name, if applicable	<input type="checkbox"/>
Another document showing a photograph and current name, for example a passport or a student card	<input type="checkbox"/>
One passport-sized photograph and proof of identity declaration signed by an Australian citizen with the appropriate authority	<input type="checkbox"/>

Documents relating to the legal guardian applying on behalf of a child under 16 years of age

Proof of identification documents that collectively show a signature, photograph, and a current residential address, for example: <ul style="list-style-type: none">a passportdriver's licencecredit card or utilities bill	<input type="checkbox"/>
Any orders relating to the custody, guardianship or parental responsibility for your child, if applicable	<input type="checkbox"/>
Evidence of adoption of your child, if your child was adopted overseas	<input type="checkbox"/>

Proof of identity declaration

Applicants 16 years of age or over

As well as your proof of identity documents, you will need to provide a proof of identity declaration and an endorsed passport-sized photograph of yourself.

The **proof of identity declaration** must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on page 8, **and**
- is not related to you by birth or marriage, **and**
- is easy to contact by telephone during normal working hours.

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be carefully attached to the front of the application form without obscuring the image, or you can place the photograph in a plastic sleeve or envelope and staple it to the form.

- The photograph must be:
- no more than 6 months old
 - a full-face view of your head and shoulders (untinted prescription glasses can be worn – a photograph that shows facial features only is acceptable if you wear a head covering for religious reasons)
 - of good quality, in colour, against a plain, light coloured background (laser copies are not acceptable).

Note: If you are outside Australia when applying you can have the proof of identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on page 8.

Children

The same conditions (see above) apply to the Australian citizen who signs the child's proof of identity declaration and photograph, except in the case of children under 6 years of age. If no Australian citizen has known them for at least one year, then the declaration can be signed by someone who belongs to a profession on the list on page 8 who has known the child for less than one year.

Supporting documents

Depending on how you acquired your Australian citizenship you may need additional documents to support your application for evidence of Australian citizenship.

You may be required to provide additional documents to those listed.

If you are overseas when you are applying, you should contact your nearest Australian overseas post or see their website for more information before lodging your application.

Tables A – E on pages 4, 5 and 6 provide more detailed information on when and how you may have acquired Australian citizenship and the documents you will need to support your application for evidence of your citizenship.

Table A	Previously issued with evidence of Australian citizenship
Table B	Acquired Australian citizenship by being born in Australia
Table C	Adopted in Australia
Table D	Born in the former Australian Territory of Papua
Table E	Born outside Australia before 26 January 1949

The following tables and checklists will help you identify suitable documents.
Only select the category that relates to your circumstances.

Table A

You were previously issued with evidence of Australian citizenship after:	Supporting documents needed	
<ul style="list-style-type: none"> migrating to Australia and becoming an Australian citizen (this includes children who are on a parent's evidence of citizenship), or registration by descent, following your birth overseas to an Australian citizen, or adoption under the 'full and permanent' Hague arrangements and becoming an Australian citizen, or resumption, if you lost your Australian citizenship and then re-acquired it, or notification. From 1 May 1970 to 31 May 1974, British subjects could acquire Australian citizenship 'by notification' provided they had been living in Australia for the 5 years before notifying their intention to become citizens 	<ul style="list-style-type: none"> If you still have your citizenship certificate, extract, or your name is included on your parent's certificate, you need to provide this document 	<input type="checkbox"/>
	<ul style="list-style-type: none"> If you are requesting a new certificate you must surrender the old one unless other people are named on it 	<input type="checkbox"/>

Table B

You acquired Australian citizenship by being born in Australia:		Supporting documents needed	
<ul style="list-style-type: none"> before 26 January 1949 and you were a British subject on 25 January 1949 	You became an Australian citizen on 26 January 1949 unless your father was a foreign diplomat	No additional documents required	<input type="checkbox"/>
<ul style="list-style-type: none"> between 26 January 1949 and 19 August 1986 	You became an Australian citizen at birth unless your father was a foreign diplomat		
<ul style="list-style-type: none"> on or after 20 August 1986 	You became an Australian citizen at birth if at least one of your parents was an Australian citizen or permanent resident of Australia at the time of your birth, or	<ul style="list-style-type: none"> Evidence of one parent's Australian citizenship for example an Australian passport issued after 1 July 2005, a certificate of Australian citizenship, or an Australian birth certificate, or Evidence of one parent's permanent residence in Australia, for example a passport with a visa granting permanent residence or permanent entry stamp 	<input type="checkbox"/>
	You became an Australian citizen on your 10th birthday if: <ul style="list-style-type: none"> you lived here for the first 10 years of your life, and neither of your parents were Australian citizens or permanent residents (or entitled to diplomatic privileges) at the time of your birth 	<ul style="list-style-type: none"> Evidence of both parents' status at the time of your birth, for example a passport and Evidence of your residence in Australia for 10 years since your birth, for example immunisation certificates, a passport, baptismal certificate, school reports, club memberships, banking records etc 	<input type="checkbox"/>
	<ul style="list-style-type: none"> to New Zealand citizen parents You may be an Australian citizen (unless your parents were entitled to diplomatic privileges) if you were: <ul style="list-style-type: none"> born in Australia between 26 January 1949 and 19 August 1986, or born in Australia between 1 September 1994 and 26 February 2001 and your parent or parents held a permanent visa or a Special Category visa, or born in Australia on or after 27 February 2001 and one or both of your parents held an Australian permanent resident visa or were present in Australia on 26 February 2001 as the holder of a Special Category visa 	<ul style="list-style-type: none"> Evidence of the New Zealand citizenship of the parent present in Australia at the time of your birth, for example a New Zealand passport, certificate of New Zealand citizenship, and A Centrelink certificate stating that a parent was residing in Australia on a particular date if your New Zealand parent was not in Australia on 26 February 2001 they had been in Australia for periods that add up to at least one year in the 2 years immediately before that date 	<input type="checkbox"/>

Table C

If you were adopted in Australia:		Supporting documents needed	
<ul style="list-style-type: none">on or after 22 November 1984	You became an Australian citizen at the time of adoption in Australia if you were adopted by an Australian citizen and you were a permanent resident in Australia at the time of adoption	<ul style="list-style-type: none">Adoption papers, andEvidence of your Australian parent's citizenship, andEvidence of your permanent residence at the time of your adoption	<div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div>

Table D

If you were born in the former Australian Territory of Papua:		Supporting documents needed	
<ul style="list-style-type: none">before 16 September 1975	<p>You may be an Australian citizen from the date of your birth or, if born before 26 January 1949 you acquired Australian citizenship on 26 January 1949.</p> <p>Persons born in the former Australian Territory of Papua prior to 16 September 1975 who have at least 2 grandparents born in Papua New Guinea (PNG) or adjacent areas automatically became PNG citizens and consequently lost Australian citizenship when PNG gained independence on 16 September 1975 unless:</p> <ul style="list-style-type: none">they had been granted the right of permanent residence in Australia, orthey possessed another citizenship (other than Australian or Papua New Guinean) when they were under 19 years of age	<ul style="list-style-type: none">Evidence of your right to permanent residence in Australia, orEvidence of citizenship other than Australian or Papua New Guinean, orEvidence of your paternal and maternal grandparents place of birth, for example your parents full birth certificate, orA signed statutory declaration indicating if, and when, you made a declaration of loyalty to Papua New Guinea	<div><input type="checkbox"/></div>

Table E

Under special transitional provisions of the Australian <i>Citizenship Act 2007</i> if you were born outside Australia before 26 January 1949 and were:		Supporting documents needed	
<ul style="list-style-type: none"> a British subject on 25 January 1949 and you lived in Australia for the 5 year period from 26 January 1944 until 25 January 1949 	<ul style="list-style-type: none"> You became an Australian citizen on 26 January 1949 	<ul style="list-style-type: none"> Evidence of your British subject status usually a full birth certificate, and Evidence of your residence in Australia during this period, for example passports, school reports, employment records, club memberships, banking records etc 	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> a British subject born overseas to an Australian father before 26 January 1949 	<ul style="list-style-type: none"> You became an Australian citizen on 26 January 1949 if you entered Australia before 26 January 1949 on an unrestricted basis or you were granted permanent residence in Australia before that date, or You became an Australian citizen on the date of arrival in Australia if you entered Australia between 26 January 1949 and 5 May 1966 as a permanent resident, or between 6 May 1966 and 30 April 1987 as a permanent resident 	<ul style="list-style-type: none"> Evidence of your British subject status, usually a full birth certificate, and Your father's full birth certificate 	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> a woman who was a British subject on 25 January 1949 and you married an Australian before 26 January 1949 	<p>You became an Australian citizen on 26 January 1949 if you entered Australia and were granted permanent residence before 26 January 1949</p>	<ul style="list-style-type: none"> Evidence of your British subject status, usually a full birth certificate, and Your marriage certificate, and Evidence of husband's Australian citizenship 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> you were born in New Guinea and you were a British subject on 25 January 1949 	<p>You became an Australian citizen on 26 January 1949</p>	<ul style="list-style-type: none"> Evidence of your British subject status, usually a full birth certificate 	<input type="checkbox"/>

Step 3 – Copy and certify your documents

Do not post original documents to the department. In some circumstances the department may request you provide the original documents.

If you have to get documents from overseas this can take time. You will not be able to complete the application process without these documents.

In Australia – If you lodge your application at an office of the department, bring your original documents with you.

If you are posting your application to the department, certified copies are required with your application. Copies of documents should be certified by a person who has known you for at least one year and belongs to a profession on the list on page 8.

Outside Australia – If you lodge your application at an office of the department, bring your original documents with you. Your original documents can be copied and checked by an officer of the department and returned to you. Otherwise, you can have your original documents certified and the proof of identity declaration completed by a citizen of your country of residence. Copies of documents should be certified by a person who has known you for at least one year and belongs to a profession on the list on page 8.

Step 4 – Complete and lodge your application form

Please use a pen, and write neatly in English using BLOCK LETTERS. Corrections made with liquid paper are not acceptable.

Part A – Your details – Part A requires you to provide your personal details.

If you change address during the application process you must tell the department your new address. See form 929 *Change of address and/or passport details*.

Part B – Citizenship details – Part B requires you to provide information about your current citizenship status.

Part C – Replacing evidence – Part C should only be completed if you have previously been issued with evidence or included in an Australian citizenship certificate. See Table A for information about this part of the application.

Part D – Obtaining your first evidence of Australian citizenship – Complete this part if you are applying for an Australian citizenship certificate for the first time.

Part E – Born in Australia – You should complete Part E if you were born in Australia. See Table B for information about this part of the application.

Part F – Born in Australia to New Zealand citizen parents – Part F should be completed if you were born in Australia to New Zealand citizen parents. See Table B for information about this part of the application.

Part G – Adopted in Australia – Part G should be completed if you were adopted. See Table C for information about this part of the application.

Part H – Born in Papua – Part H should be completed if you were born in the former Australian Territory of Papua before 16 September 1975. See Table D for information about this part of the application.

Part I – British subject born outside Australia – Part I should be completed if you were a British subject on 26 January 1949. See Table E for information about this part of the application.

Part J – Your parents – Part J requires **all applicants** to provide the personal details of both their parents including whether they have been known by any other names.

Part K – Proof of identity – Part K requires you to list the documents you are providing to prove your identity. See page 3 for information about this page of the application.

Part L – Proof of identity declaration – Part L is **not** to be completed by the applicant. See page 3 for information about who should complete the *Proof of identity declaration* and sign the back of the photograph.

Part M – Nomination of representative – Part M allows you to nominate another person who can make enquiries about your application on your behalf. Make sure you sign the authorisation at Part M if you want this to happen.

Part N – Payment details – To make a payment, please pay by credit card, debit card, bank cheque or money order made payable to the Department of Immigration and Citizenship. Debit card and credit card are the preferred methods of payment. Generally, fees are not refundable.

Outside Australia – Before making a payment outside Australia, please check with the Australian mission overseas where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Part O – Declaration – Carefully read and make sure you understand the terms of this declaration before signing it. If the applicant is under 16 years of age, the legal guardian must sign the declaration on page 17 on behalf of the child.

Lodging your application

The application, documents and fee should be lodged with your nearest office of the department or your nearest Australian diplomatic mission if you are overseas, see **www.citizenship.gov.au**

The average processing time is 4 weeks if you are in Australia and 8 weeks if you are outside Australia. If you require evidence of your citizenship urgently, visit your nearest office of the department or telephone the Citizenship Information Line on 131 880.

Pre-lodgement checklist

Completed application form	<input type="checkbox"/>
Proof of identity documents	<input type="checkbox"/>
One passport-sized photograph and proof of identity declaration signed by an Australian citizen with the appropriate authority	<input type="checkbox"/>
Supporting documents as required	<input type="checkbox"/>
The application fee	<input type="checkbox"/>

Notification

If your application is approved you will be notified in writing. You will also receive evidence of your Australian citizenship.

If a decision is made not to approve your application you will be notified in writing.

Proof of identity declarations – list of professions

People from the following list of professions and occupations can certify copies of original documents and complete proof of identity declarations and endorse photographs. They must:

- be an Australia citizen, **or**
- a citizen of your country of residence if no Australian citizen is known to you **and** you are applying overseas

AND

- have known you for at least one year
 - not be related to you by birth or marriage
 - be easy to contact by telephone during normal working hours.
1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 2. Bailiff
 3. Bank officer with 5 or more years of continuous service
 4. Building society officer with 5 or more years of continuous service
 5. Chiropractor (licensed or registered)
 6. Clerk of court
 7. Commissioner for Affidavits
 8. Commissioner for Declarations
 9. Credit union officer with 5 or more years of continuous service
 10. Dentist (licensed or registered)
 11. Fellow of the National Tax Accountants' Association
 12. Finance company officer with 5 or more years of continuous service
 13. Judge of a court
 14. Justice of the peace
 15. Legal practitioner (licensed or registered)
 16. Magistrate
 17. Marriage celebrant licensed or registered under Sub-division C of Division 1 of Part IV of the *Marriage Act 1961*
 18. Master of a court
 19. Medical practitioner (licensed or registered)
 20. Member of Chartered Secretaries Australia
 21. Member of Engineers Australia, other than at the grade of student
 22. Member of the Association of Taxation and Management Accountants
 23. Member of the Australian Defence Force with 5 or more years of continuous service
 24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
 25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
 26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*

27. Nurse (licensed or registered)
 28. Optometrist (licensed or registered)
 29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service
 30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
 31. Pharmacist (licensed or registered)
 32. Physiotherapist (licensed or registered)
 33. Police officer
 34. Psychologist (licensed or registered)
 35. Registrar, or Deputy Registrar, of a court
 36. Sheriff
 37. Teacher employed on a full-time basis at a school or tertiary education institution
 38. Veterinary surgeon (licensed or registered).
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About the information you give

The department is authorised to collect personal information and personal identifiers for the purposes of administering the *Australian Citizenship Act 2007* (the Act) and the Australian Citizenship Regulations 2007.

Under the *Privacy Act 1988 (Cth)* (the Privacy Act), the department may disclose your personal information in various circumstances, including where such disclosure is consistent with the department's disclosure practices of which you are reasonably likely to have been aware.

It is the department's practice to disclose your personal information other than personal identifiers to other Commonwealth (and in some circumstances, state and territory) Government agencies to confirm your identity and for other purposes connected with the Act, or to verify with the issuing agency, the authenticity of a document you have presented to the department, or in some cases to assist other agencies to administer their legislation.

Agencies to which the department may disclose your personal information other than personal identifiers include but are not restricted to:

- Australian Electoral Commission for the purpose of administering the *Commonwealth Electoral Act 1918*
- Department of Foreign Affairs and Trade (DFAT) for the purpose of administering the *Australian Passport Act 2005*
- Centrelink for the purpose of administering the *Social Security (Administration) Act 1999* and *Family Assistance (Administration) Act 1999*
- Medicare and Centrelink for the purposes of administering the citizenship test
- Commonwealth, state and territory police and other agencies to help assess character requirements for citizenship
- Local governments and other organisations that conduct and host citizenship ceremonies
- Commonwealth, state and territory Members of Parliament for the purpose of formally welcoming new citizens.

Personal identifiers collected under the Act are photographs and signatures. The department and DFAT have signed an arrangement in accordance with the Act that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. When your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT.

The Act permits disclosure of your personal identifiers in the following circumstances:

- for the purposes of the Act or its regulations, or of the *Migration Act 1958* or the Migration Regulations 1994, or
- for the purpose of administering or managing the storage of identifying information, or
- for the purpose of making the identifying information in question available to you, or
- to an agency of the Commonwealth, a state or a territory in order to verify that you are an Australian citizen, or
- under an arrangement entered into with an agency of the Commonwealth, or with a state or territory or an agency of a state or territory, for the exchange of identifying information, or
- when reasonably necessary for the enforcement of the criminal law of the Commonwealth, a state or a territory, or
- when required by an Australian law, or
- for the purpose of a proceeding before a court or tribunal relating to you, or
- for the purpose of an investigation by the Privacy Commissioner or the Ombudsman relating to action taken by the department, or
- if the disclosure takes place with your written consent.

Your personal identifiers can also be disclosed if a person believes on reasonable grounds, that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of you or of any other person.

Privacy Act 1988 and Freedom of Information Act 1982

You have a right to make a complaint to the Privacy Commissioner about the handling of your personal information and personal identifiers.

The *Freedom of Information Act 1982* (FOI Act) gives you the right to access certain information and documents in the possession of the Government of the Commonwealth and its agencies. You have a right under the FOI Act to seek access to information or documents about you. You can request the department to amend records containing your personal information that is incomplete, incorrect, out of date or misleading.

The department's collection, access, storage, use and disclosure of your personal information and personal identifiers is governed by the Privacy Act and the 11 Information Privacy Principles. For more detailed information you should read information form 993i *Safeguarding your personal information* and form 1243i *Your personal identifying information*, which are available from the department's website **www.immi.gov.au/allforms/** or from any office of the department.

Consent to communicate electronically

The department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

Department of Immigration and Citizenship contact details

Australian Capital Territory

GPO Box 717
CANBERRA ACT 2601

New South Wales

GPO Box 9984
SYDNEY NSW 2001

Northern Territory

GPO Box 864
DARWIN NT 0801

Queensland

Queensland state office

GPO Box 9984
BRISBANE QLD 4001

Cairns office

PO Box 1269
CAIRNS QLD 4870

Gold Coast office

PO Box 2868
SOUTHPORT QLD 4215

Thursday Island

PO Box 299
THURSDAY ISLAND QLD 4875

South Australia

GPO Box 2399
ADELAIDE SA 5001

Tasmania

GPO Box 794
HOBART TAS 7001

Victoria

Melbourne office

GPO Box 241
MELBOURNE VIC 3001

Dandenong office

Private Mail Bag 5001
DANDENONG VIC 3175

Western Australia

Locked Bag 7
NORTHBRIDGE WA 6865

Home page

*Citizenship
Information Line*

www.citizenship.gov.au

Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Please keep these information pages for your reference



Application for evidence of Australian citizenship

Form
119

**To be completed by an applicant aged 16 years or over
or by a legal guardian on behalf of an applicant under
16 years of age.**

Please read the information pages before completing this application

Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable ☒

Part A – Your details

1 Preferred title Mr ☐ Mrs ☐ Miss ☐ Ms ☐
Other

2 Your full name (this will appear on your evidence of citizenship)

Family name
Given names
(including all middle names)

3 Your name when Australian citizenship was originally acquired
(if same as your present name, write 'AS ABOVE')

Family name
Given names
Reason for change Change of name certificate ☐ Marriage ☐
Other

4 Have you been known by any other names?
(including name at birth, previous married names, aliases)

No ☐

Yes ☐ Give details

Family name
Given names
Reason for change of name

If you have been known by more than one other name,
attach additional details on a separate sheet.

5 Sex Male ☐ Female ☐

6 Date of birth DAY MONTH YEAR
 / /

PHOTOGRAPH

You must attach the endorsed
photograph of the applicant to
this page.

The photograph must be
attached without obscuring the
image, or can be placed in a
plastic sleeve and stapled to
this page.

ICSE Client ID
Box File Number

7 Place of birth

Town/city
Country

8 Current residential address

Note: You must tell the department if your address
changes after you lodge this form.

<input type="text"/>
<input type="text"/>
POSTCODE <input type="text"/>

9 Current postal address

(If the same as your residential address, write 'AS ABOVE')

Note: You must tell the department if your address
changes after you lodge this form.

<input type="text"/>
<input type="text"/>
POSTCODE <input type="text"/>

10 Telephone numbers

Work (AREA CODE)
Home (AREA CODE)
Mobile/cell

11 Do you agree to the department communicating with you by fax,
e-mail or other electronic means?

No ☐

Yes ☐ Give details

Fax number (AREA CODE)
E-mail address

Part B – Citizenship details

- 12** Do you hold the citizenship of any other country?

No ☐

Yes ☐ ► Give details

Country

Citizenship obtained by: Birth ☐ Descent ☐ Other ☐
Naturalisation ☐ Adoption ☐

Date obtained

DAY	MONTH	YEAR
/	/	

Place obtained

- 13** To be answered ONLY if you were born outside Australia and naturalised, or registered as an Australian citizen, before 8 October 1951.

Were you absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No ☐

Yes ☐ ► Show period absent

From

DAY	MONTH	YEAR
/	/	

 to

DAY	MONTH	YEAR
/	/	

- 14** If you were born outside Australia, provide date you first arrived in Australia

DAY	MONTH	YEAR
/	/	

Part C – Replacing evidence

- 15** Have you ever had, or been included in a certificate that says you are an Australian citizen?

No ☐ ► Go to Part D

Yes ☐

- 16** What happened to the certificate?

Lost ☐

Stolen ☐

Destroyed ☐

Other ☐ ► Give details

- 17** You must provide proof of identity documents (see page 2) and supporting documents in Table A on page 4, to obtain a replacement certificate.

►► Go to Part J

Part D – Obtaining your first evidence of Australian citizenship

- 18** The documents and evidence you need to obtain a citizenship certificate depend on your personal circumstances.

Which circumstance applies to you? (Tick one box only)

Born in Australia ☐ ► Go to Part E

Born in Australia to New Zealand citizen parents ☐ ► Go to Part F

Adopted in Australia on or after 22 November 1984 ☐ ► Go to Part G

Born in Papua before 16 September 1975 ☐ ► Go to Part H

A British subject born outside Australia who acquired citizenship on 26 January 1949 ☐ ► Go to Part I

Part E – Born in Australia

- 19** How did you obtain your citizenship?

British subject born in Australia before 26 January 1949 ☐

Born in Australia between 26 January 1949 and 19 August 1986 ☐

Born in Australia on or after 20 August 1986 ☐

- 20** You must provide proof of identity documents (see page 2) and supporting documents in Table B on page 4, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part F – Born in Australia to a New Zealand citizen parent

Your Australian citizenship may depend on the status of your New Zealand parent in Australia at the time of your birth. Generally, if you were born in Australia to a New Zealand parent between 20 August 1986 and 31 August 1994, you did not acquire Australian citizenship at birth.

- 21** When were you born in Australia?

Between 26 January 1949 and 19 August 1986 ☐

Between 20 August 1986 and 31 August 1994 ☐

Between 1 September 1994 and 26 February 2001 ☐

On or after 27 February 2001 ☐

- 22** Did you live in Australia for the first 10 years of your life?

No ☐

Yes ☐

- 23** At the time of your birth was your New Zealand parent a holder of either a permanent residence or Special Category visa?

No ☐

Yes ☐

- 24** Was your New Zealand parent in Australia on 26 February 2001?

No ☐

Yes ☐

25 Was your New Zealand parent in Australia for a period that totalled one year or more in the 2 years before 26 February 2001?

No ☐

Yes ☐

26 Was your New Zealand parent issued with a Centrelink certificate stating that he/she was residing in Australia on a particular date?

No ☐

Yes ☐

27 If you ticked 'Yes' to Question 22, 23, 24, 25 or 26, you must provide proof of identity documents (see page 2) and supporting documents in Table B on page 4, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part G – Adopted in Australia on or after 22 November 1984

28 Date of adoption

DAY	MONTH	YEAR
/	/	/

29 Were you born outside Australia?

No ☐

Yes ☐ ► Date you first arrived in Australia

DAY	MONTH	YEAR
/	/	/

Were you a permanent resident on this date

No ☐

Yes ☐

30 You must provide proof of identity documents (see page 2) and supporting documents in Table C on page 5, to obtain evidence of your Australian citizenship.

►► Go to Part J and provide details of your adoptive parents

Part H – Born in Papua before 16 September 1975

31 Provide details of each of your grandparents

1. Family name
Given names
Place of birth
Town/city
Country

2. Family name
Given names
Place of birth
Town/city
Country

3. Family name
Given names
Place of birth
Town/city
Country

4. Family name
Given names
Place of birth
Town/city
Country

32 Were 2 or more of your grandparents born in Papua or New Guinea or in an adjacent area?

No ☐ ► Go to Question 35

Yes ☐

33 Did you have a right to permanent residence in Australia prior to 16 September 1975?

Advice of this would have been issued by the then Australian Comptroller of Customs, Customs and Migration Division, Port Moresby.

No ☐

Yes ☐

34 Did you possess another citizenship on 16 September 1975?

No ☐

Yes ☐ ► Give details

Country

Date obtained

DAY	MONTH	YEAR
/	/	

Citizenship obtained by:

Birth ☐

Naturalisation ☐

Descent ☐

Adoption ☐

Other ☐ ► Give details

35 You must provide proof of identity documents (see page 2) and supporting documents in Table D on page 5, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part I – British subject born outside Australia who may have acquired citizenship on or after 26 January 1949

36 Were you a British subject on 25 January 1949 who lived in Australia for the 5 year period from 26 January 1944 until 25 January 1949?

No ☐

Yes ☐

37 Were you a British subject born to an Australian father before 26 January 1949?

No ☐

Yes ☐

38 Are you a woman who was a British subject on 25 January 1949 who married an Australian citizen before 26 January 1949?

No ☐

Yes ☐

39 Were you born in New Guinea and a British subject on 25 January 1949?

No ☐

Yes ☐

40 You must provide proof of identity documents (see page 2) and supporting documents in Table E on page 6, to obtain evidence of your Australian citizenship.

►► Go to Part J

Part J – Your parents/adoptive parents

Provide details of one parent/adoptive parent at Question 41 and the other parent/adoptive parent at Question 42

41 Parent/adoptive parent

Sex Male ☐ Female ☐

Parent's/adoptive parent's full name

Family name

Given names

Date of birth

DAY	MONTH	YEAR
/	/	

Place of birth

Town/city

Country

Citizenship(s) held by this parent/adoptive parent at the time of your birth

1.
2.
3.

Was this parent/adoptive parent born outside Australia and naturalised, or registered as an Australian citizen before 8 October 1951?

No ☐ ► Go to Question 42

Yes ☐

Was this parent/adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No ☐

Yes ☐ ► Period absent

DAY	MONTH	YEAR
/	/	

 to

DAY	MONTH	YEAR
/	/	

42 Parent/adoptive parent

Sex Male ☐ Female ☐

Parent's/adoptive parent's full name

Family name

Given names

Date of birth

DAY	MONTH	YEAR
/	/	/

Place of birth

Town/city

Country

Citizenship(s) held by this parent/adoptive parent at the time of your birth

1.
2.
3.

Was this parent/adoptive parent born outside Australia and naturalised, or registered as an Australian citizen before 8 October 1951?

No ☐ ► Go to Question 43

Yes ☐

Was this parent/adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No ☐

Yes ☐ ► Period absent

DAY	MONTH	YEAR
/	/	/

 to

DAY	MONTH	YEAR
/	/	/

Part K – Proof of identity

43 If you are 16 years of age or over, you must provide at least 3 documents which collectively contain your:

- photograph
- signature
- current address
- date of birth, birth name and any changes of name.

You must also provide a completed *Part L – Proof of identity declaration*.

If you do not provide these documents your application will not be accepted and will be returned to you.

Do not post original documents to the department. If you are posting your application attach certified copies.

Please list the documents you are providing as proof of your identity (see *Step 2 – Original documents* on page 1)

Applicants 16 years of age or over

A current document with your photograph and signature

Evidence of your current residential address

Evidence of your date of birth, birth name and any changes of name

Evidence of your identity in the community

Children

Evidence of the child's date of birth and birth name

A document with the child's photograph and current name

Evidence of any changes of name, if applicable

Evidence of the child's identity in the community

Part L – Proof of identity declaration

44 The proof of identity declaration IS NOT TO BE COMPLETED BY THE APPLICANT (See Proof of identity declaration on page 3)

I declare that I have known (full name of the applicant)

Family name

Given names

for year(s) and vouch for his/her identity.

I have endorsed the back of his/her photograph ☐

Signature of person making this declaration



Date

Details of person making this declaration

Family name

Given names

Telephone numbers

Work

Home

Mobile/cell

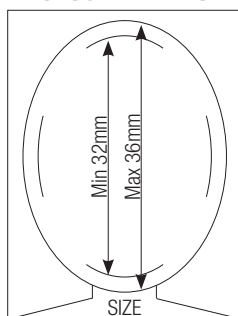
Profession or occupation group number from page 8

The photograph IS NOT TO BE SIGNED BY THE APPLICANT

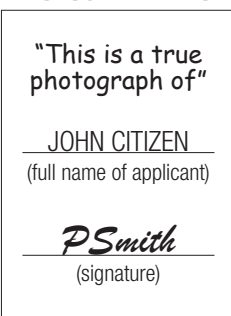
The person who has completed the Proof of identity declaration above should also endorse the photograph.

Example of photograph requirements

PHOTOGRAPH FRONT



PHOTOGRAPH BACK



Part M – Nomination of representative

45 Do you want to nominate a person to make enquiries on your behalf about your application?

No ☐ Go to Part N

Yes ☐ Give details below

Nominated person

Family name

Given names

Date of birth

Relationship to main applicant

Telephone numbers

Work

Home

Mobile/cell

Authority to disclose information

I hereby authorise the Department of Immigration and Citizenship to release information about my application to the person named above. I understand that the authority will remain effective until my application is finalised and should I wish to cancel or change this authorisation I may do so by advising the department in writing.

Signature of applicant



Date

Part 0 – Declaration

WARNING: Giving false or misleading information is a serious offence.